Building Official/Fire Marshal Notification Form

Retain this at premises for Fire Marshal inspection. See local AHJ or Fire Marshal for other information and requirements regarding conformance with NFPA 80 & NFPA 105. A basic log may be sufficient.

☐ Test Checklist (Smoke dampers do not have sensors. Only steps a & b apply.)

1. Single Sensor Combination Damper
   a. □ Open smoke detector or relay wire or contact to cut power. Damper springs closed.
   b. □ Reconnect power. Damper drives open.

   Repeat 3 times to ensure operation. This imitates UL555S test.

2. Reopenable Two Sensor Fire-Smoke Combination Damper
   (Since this system involves the Firefighters’ Smoke Control System, inform fire department.)

   With FSCS switch in Auto position:
   a. □ Disconnect power from smoke detector or relay contacts. Actuator springs damper closed.
   b. □ Reconnect power. Actuator drives damper open.
   c. □ Trip thermal sensor. Actuator springs damper fully closed.

   Test FSCS switch functions:
   a. □ Move FSCS switch to Off position. Actuator springs damper fully closed.
   c. □ Trip secondary (higher temperature) thermal sensor. Actuator springs damper fully closed.

   Move FSCS switch back to Auto position:
   a. □ Actuator springs damper closed if Primary sensor is still open.
   b. □ Actuator stays open if Primary sensor has re-closed.

☐ When completed, ensure sensors are reset and smoke detector is in normal state and FSCS switch is in Auto. Damper is normally Open; check sequence of operation.

Damper Numbers or Location Identifying Numbers...........................................................................................................

Date……-…………-..……

Contractor..........................................................................................................................................................................

Service Technician (Print)......................................................................................................................................................

Service Technician (Signed)...................................................................................................................................................

Phone Number (……)..............................................................................................................................................................

Notes.......................................................................................................................................................................................

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